DATE(S)	MEETING / ACTIVITY	NOTES	RFI
Feb 16	Agency Staff / Co-Chairs Meeting	Updated Pilot Plan Strawman – discuss approach, next steps	
Feb – Mar	Develop Pilot Plan Draft	WSTC Team	
Mar 16	Agency Staff / Co-Chairs Meeting	Review Pilot Plan Draft	Discuss RFI concept (what do we want to get out of the RFI?)
Mar – Apr	Review Pilot Plan Draft	Agency Staff, Co-Chairs, Subcommittees	Draft RFI
Apr 20	Agency Staff / Co-Chairs Meeting	Discuss Pilot Plan Draft Feedback, next steps to finalize Draft	Review RFI draft
Apr – May	Refine Pilot Plan Draft	WSTC Team, in prep for Commission Meeting	Refine/prep RFI Coordinate with potential transit agencies
May 17-18	Transportation Commission Meeting	First look and blessing of pilot plan idea	Present RFI idea
June 1	Executive Committee Meeting	First look and blessing of pilot plan idea	Present RFI idea
June 15	Agency Staff / Co-Chairs Meeting	Discuss WSTC / Executive Committee feedback, next steps	Prepare/Launch RFI
June – Aug	Refine Pilot Plan for recommendation	WSTC Team, Agency Staff / Co-Chairs	RFI responses (4-6 wks)
Aug – Sept		Subcommittee review and feedback	RFI responses review
Sept 28	Executive Committee Meeting	Pilot Plan for recommendation	
October 18-19	Transportation Commission Meeting	Pilot Plan for recommendation	
November 15	2022 Annual Report due to Legislature	If recommendation approved by WSTC/EC, include in Report	